

LeDroit Park Civic Association

Meeting Minutes

February 23, 2021

*Meeting conducted virtually via Zoom.

Board Present:

President - Elliot Seibert

Vice President – Sarah Bishop

Secretary - Becky Reina

Financial Secretary - Elizabeth (Zeba) Floyd

Parliamentarian – Richard Myers

Motions:

Motion that by-laws be accepted as presented at this meeting on 2/23/21 to be voted on at March meeting.

- Motion passes unanimously by voice vote.

Announcements:

Future LeDroit Park Civic Association Meetings – March’s virtual meeting will take place on March 23, 7-8 PM.

Agenda:

Safety Report and Update – *Captain Steve Keirn* (steve.keirn@dc.gov)

In plain clothes because he sustained an injury at the Insurrection at the US Capitol on 1/6/21.

1 arm armed car jacking, vehicle still missing.

BB gun crime: police involved shooting 2nd and RI Ave NW, suspect shot by police. Treated for non life threatening injury at Wash Hospital. BB gun recovered, categorized as

an armed robbery.

Bloomington experiencing a rash of car thefts, mostly food delivery drivers leaving cars running. Stolen auto/car jacking task force.

Construction trucks deviating from N Cap down 1st St NW, causing traffic disturbances. DDOT is working with contractor to keep dump trucks and work vehicles out of the neighborhood.

9 arrests in 3rd District in last 30 days.

Siebert asks if residents are having issues with construction vehicles. Sarah Bishop says she is seeing an uptick on 4th St NW as of today. Capt Keirn says drivers need more education.

Cindy asks about carjacking on 400 block of Fl Ave. Keirn says that was 10:16pm, of a the car of a food delivery driver.

Josephine Chu of Common Good City Farm

Sat March 20th 1-4pm, pop up market pay what you can and seed exchange, giving away youth spring planting kits.

CSA registration open for delivery, June-October.

You can sponsor the farm by adopting a bed, row, etc and get a tote bag and an update on what your adopted area produced.

RSVP: <https://marchmarket.eventbrite.com/>

Join Common Good City Farm's CSA: <https://2021csa.eventbrite.com>

Sponsor the Farm: <https://www.commongoodcityfarm.org/sponsor-the-farm>

Larry Handerhan, ANC1B Commissioner

Community walk this Thursday (2/25/21) at 11am. Meeting at corner of T and 7th Sts NW outside 1901 7th Street NW.

Masks required. Agencies attending: MOCRS, CM Nadeau, Human Services, and MPD. Other invited, including DDOT.

Oscar Montiel, CM Nadeau constituent service coordinator

omontiel@dccouncil.us.

Schedule for Performance oversight hearings.

<https://dccouncil.us/2020-2021-performance-oversight-fy-2022-budget-schedules/> Building Blocks DC information

https://mayor.dc.gov/sites/default/files/dc/sites/coronavirus/release_content/attachments/Situational-Update-Presentation_02-17-21.pdf

Linda Holly Harper leading gun violence task force: Building Blocks DC.

Montiel will be attending the community walk.

Matt Fay asks about DC's budget surplus, expresses concern about spending the surplus, hopes it would be replaced into the rainy day fund. Montiel doesn't know what CM Nadeau thinks, but will connect Fay.

Proposed Changes to ANC by-laws

By-laws haven't been amended for many years, ~2007. Goal of these changes were to reflect actual practice. After a written presentation of proposed changes, LPCA by-laws require a $\frac{2}{3}$ vote to pass new bylaws. At this meeting changes will be proposed. If no changes, vote to pass the changes will be next month.

Alison Welcher presents proposed changes:

- LPCA "will seek to adhere" to the by-laws of the D.C. Federation of Civic Association, rather than be "bound by".
- Changes to classes of membership: changing "Corporate" to "Howard University"
- Dues are changed to being collected on calendar year (the current dues for current members will be extended to the end of 2021).
- Changing the elections and executive committee terms to align with the calendar year (instead of May elections). Vote for new executive committee in October; November meeting still run by old board (no meeting in December).
- Introduction of a Financial Secretary (as is current practice).
- Adds VP and Financial Secretary ability to sign checks (in addition to President and Treasurer).
- Change quorum requirements from 10 to 8 members.
- Miscellaneous clarifications, including dues being assessed on a household basis, but each adult living at an address over 18-years of age gets their own individual votes.
- Cuts some committees because they do not exist in practice and moves the necessary duties of those committees under the executive committee.

Discussion of household v. individual membership dues and votes. Suggestion to have first member of a household pay \$15 and additional members to pay less. Suggestion to have additional members of a household register (not additional payment) in order to have an individual vote.

Other community announcements and updates:

ANC1B Meeting: March 23, 2021 6:30 – 8:30 pm

LeDroit Park Civic Association Bylaws

ARTICLE I NAME

The name of this organization shall be The LeDroit Park Civic Association of the District of Columbia. It shall ~~be bound by all~~ **seek to adhere to the** requirements **for membership** of the **D.C.** Federation of Civic Associations ~~from which it holds its charter.~~

ARTICLE II OBJECTIVES

The purpose of this Association shall be to foster and encourage a strong sense of community within LeDroit Park. In furtherance of this goal, the Association shall seek to do the following:

- (a) develop a sense of pride through cooperation with various organizations within the community;
- (b) encourage responsible citizenship through active participation in the community; and
- (c) develop and maintain a coordinated effort with any and all governmental agencies, both local and federal, for the purpose of achieving common goals

ARTICLE III MEMBERS

SECTION 1.

Membership in the Association shall be available to persons of the LeDroit Park area who are interested in promoting community welfare. A member is defined as an individual who has met at least one of the classifications of membership outlined in Section 2 of this Article and is current in **their** ~~his/her~~ annual membership dues.

SECTION 2. Classes of Membership

Classes of membership shall include the following:

- (a) Resident (individual, senior): A resident member is defined as an individual ~~or family~~ whose **tax** domicile is within the boundaries of LeDroit Park.
- (b) Community business: the owner or proprietor of a business located within the boundaries of LeDroit Park.
- (c) **Howard University Corporate**: ~~an owner, manager, director, or other senior executive of the branch, franchise or licensee of a corporation (including universities and hospitals) operating within or outside the boundaries of LeDroit Park.~~

The membership term shall be one year and shall run from January 1–December 31.

SECTION 3. Dues

Dues shall be assessed on a household basis. The annual membership dues for each class of members shall be determined by majority vote of the Association and shall be payable in advance on or before the ~~May~~ **January** regular meeting. The Treasurer shall notify members who are (2) months in arrears. Those whose dues are not paid within two (2) months thereafter shall be dropped from membership in the Association. If a member who is in arrears for dues for two months subsequently pays his or her dues at any time during that calendar year, he or she shall be reinstated as a member. ~~—and shall be deemed to have been a member during that entire calendar year~~

SECTION 4. Voting

For purposes of voting, only residential members **in good standing** and Howard University, as represented by onea designee of its President, shall be eligible to vote. **A member is in good standing if that **person household** is current in their dues.**

Each person 18 years or older who resides full-time in an eligible household that has paid it dues is a Resident Member and may cast a vote.

SECTION 5. Boundaries of LeDroit Park

The boundaries of LeDroit Park are W Street, NW on the North; 2nd Street, NW on the East; Florida Avenue and Rhode Island Avenue, NW on the South, and Bohrer Street, NW on the West.

ARTICLE IV OFFICERS

SECTION 1.

The elected officers of the Association shall be a President, Vice President, Treasurer, and Secretary. Only residents of LeDroit Park, as defined in Article III, Section ~~(4)~~**5** shall be eligible for nomination and election to these offices. The officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Association.

SECTION 2. Election

The election of officers shall follow the submission of the Nominations Committee report. Before the election at the annual meeting in **October** ~~May~~, additional nominations from the floor shall be permitted upon a proper nomination and a second by members eligible to vote. The vote will be by written ballot or by adoption of the Nominations Committee ~~report~~: **slate by voice vote**. The persons receiving a majority of the votes in the case of two candidates will be declared elected to serve one year **starting the following January** or until their successors are elected. If there are multiple candidates for office and no one candidate for office has received a majority of the votes, balloting shall continue between the two candidates having the highest number of votes on the preceding ballot. Should there be only one nominee for an office, election for that office may be by voice vote. ~~The term of office shall begin at the close of the annual meeting at which they are elected.~~

SECTION 3. Duties of Officers

The duties of the officers shall be as follows:

- (a) The duties of the PRESIDENT shall be to preside at all regular, special, and Executive Committee meetings and expedite the agenda set by that Committee; appoint a Parliamentarian; appoint such standing committees, subject to input from all members, at the first regular meeting after the installation of new officers, and special committees as may be needed; serve as the ex-officio member of all committees, except the Nominations Committee; **and** fill any vacated office, temporarily, until the Association can ratify the appointment at a regular meeting; and, **as applicable**, appoint ~~four delegates and five alternates~~ to The Federation of Civic Associations to serve with the President, who shall be a delegate by virtue of **their** ~~his/her~~

office. ~~The President may be one of two signatories required on all checks written on the Association's financial accounts.~~

- (b) The VICE PRESIDENT shall preside in the absence of the President and assist the President in whatever official duties the President so delegates. Chairmanship of a committee falls within this realm.
- (c) The TREASURER shall receive all money belonging to the Association from dues and other sources, keep a record of them, and deposit the same in the name of the Association in a financial institution approved by the membership. **The Treasurer may be assisted by a Financial Secretary appointed by the President.** The Treasurer shall disburse funds only when properly signed **receipts** ~~vouchers~~ are presented. ~~All vouchers shall indicate the nature and validity of the payment and must be countersigned by at least two other officers of the Association.~~ The Treasurer shall keep complete and accurate records of all receipts and disbursements and make a complete report to the Association at the annual meeting in ~~May~~**October**, or at such other times as the Association shall require. ~~The Treasurer shall be one of two signatories required on all checks written on the Association's financial accounts.~~ **In addition to the Treasurer and President, the Vice President and Financial Secretary have the authority to sign checks.** ~~(S)he shall ensure that the signature cards are properly signed and filed with the financial institution prior to writing checks.~~
- (d) The SECRETARY shall keep two separate copies of minutes – one for regular meetings and one for Executive Committee meetings. ~~These shall be available for inspection at each meeting and minutes of the regular meetings shall be read aloud at the following meeting for acceptance by the membership.~~ The Secretary shall maintain a file of all official communications to the Association and copies of all communication sent by the Association. If requested to do so, ~~(s)he~~ **the Secretary** shall help in the preparation of official resolutions by the Association to be sent to other parties. ~~(S)he~~ **The Secretary** shall notify all members of meetings and ~~their~~ appointments to committees.
- (e) The PARLIAMENTARIAN shall be appointed by the President and advise the President, other officers, and committees on matters of parliamentary procedure. The Parliamentarian's role during meetings is purely an advisory and consultative one – since the President alone has the power to rule on questions of order or to answer parliamentary inquiries.

SECTION 4. Term of Office

Officers and **other** Executive Committee members are elected to serve for one year or until their successors are elected, and their term of office shall begin **January 1 of the year following** ~~at the close of the annual meeting at which they are elected.~~

ARTICLE V MEETINGS

SECTION 1. Regular Meetings

The regular meetings of the Association shall be held on the fourth Tuesday of each month at such hour and place as may be designated by the Executive Committee, except that meetings may be suspended only during the months of July, August, and December at the discretion of the Executive Committee.

SECTION 2. Annual Meeting

The regular meeting on the fourth Tuesday of ~~May~~ **October** shall be known as the annual meeting and its agenda shall include the election of officers, the submission of annual reports, and all other business, ~~which~~ **that** these bylaws mandate for the annual meeting.

SECTION 3. Special Meeting

Special meetings may be called by the President or by the Executive Committee and shall be called upon the written request of at least ten members of the Association. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least three days' notice shall be given in writing or electronically (where available).

SECTION 4. Non-Members

The privilege to address the Association at regular or annual meetings may be denied to individuals who are non-members of the Association. The President or presiding officer shall be solely empowered to recognize non-members for purposes of addressing the Association at regular or annual meetings. The President's decision to recognize or not recognize non-members may be subject to appeal by a member.

SECTION 5. Quorum

~~Ten~~ **Eight** members of the Association shall constitute a quorum **for purposes of voting.**

ARTICLE VI EXECUTIVE COMMITTEE

SECTION 1.

There shall be an Executive Committee consisting of the elected officers, the Parliamentarian, **the Financial Secretary**, and the chairpersons of the standing committees. Additionally, any chairperson of a special committee, appointed by the President, shall be a member of the Executive Committee for the duration of that appointment. ~~The immediate Past President shall be a member of the Executive Committee for a period of not more than the first three months immediately following the end of his/her tenure as President.~~

SECTION 2. Duties

The **Executive** Committee shall have general supervision of the affairs of the Association between its regular meetings; fix the hour and place of meetings; prepare an agenda for all regular meetings; suspend meetings **as may be appropriate** if necessary, ~~only~~ in July, August, and December; ~~approve, with the advice and consent of the membership, sources of funding outside of the activities of the Ways and Means Committee;~~ function to carry out the mandate of the Association and assume any additional responsibilities set forth in these bylaws ~~and the Constitution of the Federation of Civic Associations.~~ The Executive Committee shall be subject to the orders of the Association, and none of its acts shall conflict with action taken by the Association.

The Executive Committee shall develop ways and determine means for raising funds necessary for building the treasury so as to support Association activities. The underwriting of projects approved by the Executive Committee shall be permitted from the treasury. The Executive Committee shall also prepare a proposed operating budget for the year and shall make recommendations for solving financial problems of the Association and monitor all requests for money from the Association.

SECTION 3. Meetings

The Executive Committee shall meet ~~one week~~ **monthly** prior to all regular meetings and at any other time deemed necessary by the President; the President shall notify all Committee members as to the specific locations and hours of these meetings. Special meetings of the Committee may be called by the President and

shall be called upon the written request of three members of the Executive Committee.

SECTION 4. Quorum

Three elected officers of the Executive Committee shall constitute a quorum for purposes of an Executive Committee Meeting.

ARTICLE VII COMMITTEES

SECTION 1. Standing Committees

There shall be **six** standing committees, in addition to the Executive Committee, **whose operations shall be subject to having sufficient willing participation from the Association membership**, each to be composed of not fewer than two members.

~~The Board of Directors by resolution adopted by a majority of the Directors in office, may designate and appoint one or more committees, each of which shall consist of one or more Directors, which committees, to the extent provided in said resolution, shall have and exercise the authority of the Board of directors in the management of the corporation, except that no such committee shall have the authority of the Board of Directors in reference to amending, altering or repealing the by-laws; electing, appointment or removing any members of any such committee or any Director or officer of the corporation; amending the articles of incorporation; restating articles of incorporation; adopting a plan of merger or adopting a plan of consolidation with another corporation; authorizing the sale, lease, exchange or mortgage of all or substantially all of the property and assets of the corporation; authorizing the voluntary dissolution of the corporation or revoking proceedings therefore; adopting a plan for the distribution of the assets of the corporation; or amending, altering or repealing any resolution of the Board of Directors which by its terms provides that it shall not be amended, altered or repealed by such committee. The designation and appointment of any such committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual Director, of any responsibility imposed upon the Board or the individual director by law.~~

SECTION 2. Committees Definition

~~The duties of each standing committee shall be to research, report, and make recommendations to the Association on any matters referred to it by the body. Each Chairperson of a standing committee shall be responsible for organizing and~~

staffing **that** his/her committee. Specifically, each standing committee's duties are as follows:

- (a) The COMMUNICATIONS COMMITTEE shall be responsible for publicizing the activities of the Association and for working with the **S**ecretary and to widely disseminate Association communications. It shall maintain a **w**eb site, email lists, and other means of facilitating communications and interactions with associations and residents of the neighborhood more broadly. The committee shall also coordinate the activities, ~~of Block Captains which~~ including **d**issemination of notices and informing the community about Association business and activities.
- (b) The MEMBERSHIP COMMITTEE shall be responsible for developing programs and activities designed to recruit members for the Association from within the area served by the Association. **I**t shall ~~work with Block Captains~~ to ensure high rates of membership in the Association and active participation throughout the community **and shall direct the manner of paying Association dues.**
- (c) ~~The BUDGET COMMITTEE composed of the Financial Secretary, the Treasurer, and three other members shall be appointed by the President, promptly after the annual meeting. It shall be the duty of this committee to develop ways and determine means for raising funds necessary for building the treasury so as to support Association activities. Projects undertaken by this committee for the purpose of raising funds must be ratified by the membership at a regular meeting. All profits realized from committee activities shall be deposited into the Association's financial accounts through the Financial Secretary and the Treasurer. Duly signed receipts shall be retained by all. The underwriting of ratified projects shall be permitted from the treasury. This committee shall also prepare a proposed operating budget for the year fiscal year, beginning the first day of May,, it shall direct the time and manner of paying Association dues and assessments; make recommendations for solving financial problems of the Association; and monitor all requests for money from the Association. This committee may from time to time submit amendments to the budget for the current fiscal year, which may be adopted by a majority vote.~~
- (d) **(c)** The PROGRAM COMMITTEE shall ~~develop~~ oversee and develop working groups to carry out a variety of programs for the Association.

Programs are periodic or short-term events or initiatives that serve the community's interest. Such programs may include:

- 1) Events such as the Block Party, House Tours, **h**oliday caroling, etc.
- 2) ~~Educational~~ Initiatives in support of activities in collaboration with local schools and ~~parents groups~~ **organizations**

(e) **(d)** The LEDROIT PARK HISTORIC PRESERVATION COMMITTEE shall undertake the memorialization of the history and culture of LeDroit Park, its residents and significant events. This committee shall report to the membership and advise the Association on current issues of historic preservation and appear before the District of Columbia Historic Review Board and other relevant bodies to represent the Association. The committee shall work as a liaison on behalf of the community on the project Mary Church Terrell House restoration project.

(f) **(e)** The PUBLIC SAFETY COMMITTEE shall report to District, federal, or private agencies the need for corrective action involving the health, safety, and general upkeep and improvement of the LeDroit Park area as well as the community-at-large. This committee **shall** build and maintains relationships with **the** Metropolitan Police Department, the ANC, Ward 1 Council**person's** office, **and** the US Attorney's office **for the District of Columbia**. ~~This Committee shall maintain a file of all related correspondence and makes regular reports to the body.~~

(g) **(f)** The PUBLIC SPACES COMMITTEE shall develop and support initiatives to maintain, beautify, and preserve the public spaces within the area served by the Association. In particular, this committee shall plan, coordinate, and maintain the garden at Anna J. Cooper Circle and the Community Gateway entrance areas. **This committee shall build and maintain relationships with the D.C. Department of Public Works and the D.C. Department of Transportation.**

Each standing committee shall also research, report, and make recommendations to the Association on any matters referred to it by the membership.

SECTION 3. Special Committees

The Association, from time to time, may establish special committees as may be needed, including but not limited to: Auditing and Nominations & Elections. The duties of the designated special committees ~~by this Article~~, shall be as follows:

- (a) The AUDITING COMMITTEE, consisting of at least two and up to three members, shall be appointed by the President **upon a majority vote following a member request for an audit.** ~~at the Association's regular meeting held on the fourth Tuesday in April.~~ It shall be the duty of this committee to audit the Treasurer's accounts ~~at the close of the fiscal year and~~ to report at the ~~annual~~ **regular** meeting following **completion of the audit.** The tenure of the committee expires at the adoption of its report by the Association.

- (b) The NOMINATIONS COMMITTEE shall consist of up to five members elected by the Association at the regular meeting held on the fourth Tuesday in ~~April~~ **September**. It shall be the duty of this Committee to report at the annual meeting in ~~May~~ **October** and nominate a full complement of officers to serve. The Committee shall be responsible for conducting the election. The tenure of the Committee shall expire at the conclusion of the annual election.

**ARTICLE VIII
PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and/or any special rules of order the Association may adopt.

**ARTICLE IX
AMENDMENT OF BYLAWS**

These bylaws may be amended at any regular meeting of the Association by a two-thirds vote of those present, provided that the amendment has been submitted in writing at the previous regular meeting.

Ratified May 23, 2000.

Amended [March 2021]
Changes:

- Article 1 – clarify relationship with the DC Federation of Civic Associations
- Article 2– clarify membership and voting rules
- Article 4, Section 2 and Section 4; Article 5, Section 2; Article 7, Section 3– change to make leadership run for calendar year, with elections in October
- Article 5, Section 3 – changes to reflect current practices
- Article 5, Section 5 – clarify that quorum requirement pertains to voting and set 8 members as quorum
- Article 6 – edits throughout to reflect actual practice
- Article 7 – edits throughout to reflect actual practice

Throughout:

- Gender neutral pronouns
- Correction of cross-references and typographical errors

Revised June 2007/Amended July 24, 2007

Amended May 28, 2002

Amended April 24, 2001